



2023-2024 AM Preschool Tuition Agreement

- This agreement applies to New Morning AM Preschool and optional "Lunch Bunch" afternoon enrichment.
- A non-refundable tuition payment equal to one week's full tuition is due upon registration. If your child has not achieved bathroom independence by the first day of school, you may defer his/her enrollment for up to 4 weeks. Deferments require weekly tuition payments to hold your child's spot.
- Changes to your child's preschool schedule will be accommodated if space allows. An additional non-refundable tuition payment will be required to change your child's schedule.
- Weekly tuition is due each week regardless of actual attendance, with the exception of the December, February and Spring Vacation weeks. Sick days, all other vacation days, snow days and delays have already been factored into your child's tuition. Note: If Bedford delays by 2 hours, drop off will begin at 10:30am.
- Lunch Bunch may be added to your child's schedule at any time. Lunch Bunch fees are due each week regardless of actual attendance, with the exception of the December, February and Spring Vacation weeks.
- Weekly tuition for your child's scheduled attendance, including Lunch Bunch (if applicable), will be posted to your ledger each Monday. Auto-payments are processed on Tuesday.
- Automatic payment through Tuition Express is required, and a great help to busy parents! If you prefer to pay by check, cash, or use a different credit card, you must make the alternate payment by Monday afternoon.
- Extended Care fees are only charged on the days your child attends.
- Statements are emailed each Monday afternoon. Statements may be sent to up to two email addresses. Please ensure that we have a working email address.
- If auto-payment charges are declined a \$25 decline fee will be charged. There is a \$30 fee for returned checks. Please call with alternate payment arrangements if you anticipate an issue with payment. We accept tuition pre-payment, but no discount will be given.
- If you are eligible for state assistance, you must arrange for your child to be linked to New Morning. We do not submit paperwork on your behalf. You must sign weekly alternate billing paperwork each day your child attends. State scholarship payments will appear as a credit on your account after funds are received.
- Please pick up your child on time. A \$1.00 per minute late fee will be added after the program close time.
- We reserve the right to prohibit your child from our program for non-payment of fees, repeated late pickups, or child or parent behavior that causes a safety concern or disruption of the program.

I have read the above tuition agreement and understand it is my responsibility to comply with the items listed.

Parent/Guardian signature

Please Print Child's Name

Date

2023-2024 AM Preschool with optional Lunch Bunch

- New Morning siblings are given priority acceptance. Children are then accepted from our wait list based on when we received your child's Choice of Days form.
- We offer three schedule options for AM Preschool: Tu Th, M W F, or M Tu W Th F.
- Lunch Bunch is offered throughout the school year. If your child is enrolled in all five days of preschool, you may elect to send your child just on Monday, Wednesday, and Friday, just on Tuesday and Thursday, or all five days. For children enrolled with Tu Th or M W F schedules, you may enroll your child in the Lunch Bunch session that matches their school schedule.

	AM Preschool Tuition		Add Lunch Bunch
()	All 5 days: Monday-Friday	\$240 / week	() \$55/week
()	Monday, Wednesday, and Friday	\$160 / week	() \$50/week
()	Tuesday and Thursday	\$120 / week	() \$40/week

	Extended Care
()	7:15 AM - school start \$7.00 per day
()	2:00 PM - 4:00 PM \$10.00 per day
()	4:00 PM - 5:30 PM \$14.00 per day

Extended Care need not be pre-scheduled, but we always appreciate knowing your plans.

Parent/Guardian signature

Please Print Child's Name

Date